

PANDA CLASS SCHEDULE AND PARENT RESPONSIBILITIES

9:00: Participating parents arrive to assist with classroom setup. **ICPC standards dictate that we cannot have class without two participating parents. Please make arrangements if you are unable to fulfill your scheduled participation day.** At this time we will prepare the easel with paper and paint, the sensory table with its contents, the activity tables with the materials for the day, as well check snack and bathroom supplies, and setup any equipment that is needed. This is also the time we will go over the day's plan so you will be familiar with the centers and the planned flow of the day. Please be prompt on your participating days. We work as a team and need those few minutes to get organized.

9:15: Students enter the classroom when the door is opened and PANDA-monium begins! Actually I will greet students at the door and send them to join a parent on a rug for our first circle time. We will have an introduction for the day, individual sharing, and a brief calendar time before our morning's free choice time begins.

9:30 – 10:30: Free choice time. Children are encouraged to travel between our two rooms exploring the daily offerings and activities. Participating parents will each supervise a room leaving me to move about interacting with, guiding, and observing children. Please be flexible and trade rooms as needed.

10:30 – 10:45: Clean up time followed by quiet reading. I will announce clean up time, and as a whole, we will work to tidy up the room. Put toys away, sensory table closed and swept around, paintbrushes and paints removed from easel, play dough put away, blocks picked up, housekeeping corner straightened up, and markers and writing supplies put away. Then children choose a book from our library and enjoy about five minutes of quiet reading time on the rug. Parents assist and direct children to specific items to be picked up, so the task is not overwhelming. Then, one parent sits on the rug for quiet reading and circle time while the other parent sets up snacks.

10:45 – 11:00: Circle time, at which I read a book. I love children's books and will share one everyday. We will also use this time to sing, learn poems, write, and talk, before we wash hands for snacks.

11:00 – 11:10: Bathroom and hand washing followed by seating at snack table.

11:10 – 11:20: Group thanks parents for their help before we have snack together. Parents encourage polite table conversation and good manners even if they are not actually eating.

11:20 – 11:25: Children put their snack trash in the garbage can when excused from the table. Then they line up for outside playground time or whole group activities. One parent will stay to finish cleaning the room while the other parent stays with the children.

Cleaning includes:

- ✓ Wiping off table, countertops and chairs
- ✓ Disinfecting toilet and bathroom sink
- ✓ Washing glue cups, paint brushes or other supplies
- ✓ Vacuuming both rooms
- ✓ Taking trash to the dumpster

11:25 – 11:45: Outside play time or big muscle activities supervised by me and the one participating parent. We will then return to the classroom in time for dismissal.

11:45: Dismissal. Participating parents will have an after class conference to review the day with the teacher. Your input and observations are important to the wellbeing of our program. If you are not going to pick up your child, be sure and tell me who is. Your child will not be sent home with anyone else without your permission.